**Scholarship of Teaching and Learning Grants**

**Completion Report**

The purpose of this final report is to provide the SoTL program with a written record of grant-related activities, accomplishments, and challenges that you have faced during the grant term. We will use these reports to improve the SoTL grants program and to document its effectiveness to the Office of the Vice Provost for Undergraduate Education, which underwrites the program.

Please complete this report, saving it as a Word document and submit it to [sotl@indiana.edu](mailto:sotl@indiana.edu). Submit the final report within 60 days of the end of the grant term. Submission of a completion report using this template is required to receive any future funding from the CITL. No additional proposals for funded CITL programming will be considered until the report has been submitted.

## **Title of Study:**

## **Principal Investigator Name:**

## **Co-investigator Name(s):**

## **Semester & Year Awarded: Phase:** Exploratory I II III

## **Executive Summary:**

Please briefly describe the key findings of your study in 150 words or less, similar to an abstract for a research article.

**Narrative**

Please discuss the outcomes of your SOTL Project and the plans you may have for continuing this work. When writing the narrative please address each heading, taking into consideration the accompanying questions.

## **Initial Findings**

1. What were the most meaningful findings of your study?
2. Were there unexpected findings? What surprised you?

## **Reflection of the Process**

1. How did the study differ from what you proposed?
2. What challenges did you encounter?
3. In what ways do you consider your participation in the SoTL grant program successful?

## **Connections to Field and Distributing the Findings**

1. What changes were made in the classroom based upon those findings?
2. What existing or emerging work does this study connect with?
3. In what ways have you already disseminated the results?
4. What plans do you have for your SoTL work following this project?

**Budget Narrative**

Please describe how the funding was allocated and discuss any discrepancies from the proposed budget.