Dear Colleagues:

All faculty (including part-time and full-time) are invited to contribute to a new addition to the Quick Hits series, Teaching and Learning with Canvas.

The Quick Hits series of books began as a collection of proven tips for teaching. Quick Hits: Teaching and Learning with Canvas marks the first online installment in the Quick Hits Series.

Quick Hits: Teaching and Learning with Canvas will not only describe an instructional approach that relies on Canvas, the Quick Hits themselves will be housed in the Canvas Commons, a digital library of resources available to all Canvas users. Submitted Quick Hits will go through a review process, and once accepted, they will be tagged, Teaching and Learning with Canvas, added as documents to the Canvas Commons, and made accessible to the public. Authors will be able to track downloads of their articles. Initial release is anticipated for May 2016.

As always, the primary purpose of any Quick Hits collection is to help faculty members improve student learning. We are seeking three types of submissions:

- Brief Quick Hit (300-500 words): describes successful use of a Canvas tool; may have few or no references
- Longer Quick Hit (no more than 1000 words): describes successful use of a Canvas tool; discussion provides a broader context of pedagogy and scholarly work
- Multi-media Quick Hit (short video, screen capture, or slides with voiceover): describes and/or exemplifies successful use of a Canvas tool; must have acceptable quality production, include a text abstract, and length of between 2-5 minutes

Submissions should describe projects that have been successfully implemented. We are especially interested in receiving contributions that share ways to:

- **Promote engagement and re-engagement**: This includes communication—all modes, all parties; increasing effort/motivation; stimulate learning; and promoting new ways of learning, such as simulations and virtual labs.
- **Provide access**: This includes distributed education methods such as synchronous and asynchronous online and the use of mobile devices. It also includes adaptive technology for students with disabilities, including disabilities which impede a student's use of other technology.
- **Enhance evaluation**: This includes formative and summative assessment; detection of plagiarism; and course/instructor evaluation.
- **Become more efficient**: This includes efficient uses of faculty time such as automated grading of homework and tests; efficient use of student time such as new information resources and communication within project groups; and efficient use of resources such as hybrid classes.
Checklist for Evaluation

1. Submission should be intended for higher education faculty
2. Submission should be focused and concise
3. Submission should include references and links to websites if integral to implementation
4. Submission should cite references in a commonly accepted citation format
5. Submission could be discipline specific but should appeal to a range of practitioners
6. Submission should emphasize “how to” – rather than theory
7. Submission should describe the implementation as a step-by-step process
8. The ideas described within the submission should have been already successfully implemented
9. Brief submissions should be 300-500 words. Longer submissions should be no more than 1000 words
10. Multi-media submissions should be between 2-5 minutes--short submissions are encouraged--submissions over 5 minutes will not be reviewed
11. Authors must have intellectual property rights to all images and sounds and agree to publish under a Creative Commons attribution non-commercial license
12. Co-authored Quick Hits are encouraged, including Faculty-staff and Faculty-student combinations. A faculty member must be the submitting author
13. Please send your submission to FACET at facet@iu.edu

Submission format:
1. Describe concisely your instructional approach, including learning outcomes, tools involved, implementation steps and a timeline for implementation
2. State your audience: small class, large class, recitation, lab, clinical, etc.
3. Indicate possible future directions/modifications
4. Suggest tag(s): the Canvas Commons uses keyword searching

Please consider our invitation to submit: submission deadline for inclusion in the initial release: Friday, March 4. After initial release, submissions will be accepted on a rotating basis with new Quick Hits added to the Canvas Commons on a regular basis.

Michael Morrone, JD
Senior Lecturer Business Communication
Kelley School of Business, IUB
Director, Faculty Colloquium on Excellence in Teaching (FACET)
facet@iu.edu