

**INDIANA UNIVERSITY
Department of Economics**

Economics 502.10338

Spring 2017

Professor Graf

111 Wylie Hall

209 Wylie Hall

T R 8:00am-9:15am

**Off. Hrs T R 9:30am-11:00am, 2:30pm–
4:00pm**

& by Appointment

Phone: 855-2543

e-mail: paulgraf@indiana.edu

Course Objectives:

1. Identify, describe, and relate Indiana University policies and regulations to teaching undergraduate economics.
2. Define and construct specific learning objectives related to economic concepts.
3. Create a syllabus, choose a text and construct a course in a course management system (Canvas).
4. Develop low and high stakes assessments to determine achievement of course learning objectives.
5. Prepare a mock lecture encompassing learning objectives, content and assessments.
6. Create a philosophy of teaching statement and build a teaching portfolio.

Texts:

None

Class Web site: <https://iu.instructure.com>

Course Organization: Students are expected to actively participate in class. You are required to read and understand all material. You are responsible for all material presented both the readings as well as lecture, for any assignment. A student should attend every class for which the student is scheduled and is responsible for all work covered in the classes and assigned readings.

Course Expectations: My goal is to create, facilitate and protect the learning environment for yourself and your classmates. Any action or behavior that interferes with my ability to add value to you or your fellow classmates are unacceptable.

My job is to prepare you as instructors of economics. The more immediate goal is to help you prepare for your role as teaching assistants and associate instructors in the Department of Economics, Indiana University.

Your job is to be prepared for each class and work hard to make sure you understand all material. You must be self-motivated. If you do not understand any part of the material after reading and reviewing the material numerous times, you must seek help from me. I can't help those who don't ask for help. You also will show proper etiquette at all times during class in order to facilitate the learning environment.

Course Content:

The course will emphasize the development of institutional understanding and pedagogical skills as related to: a) classroom teaching - content, preparation, communication, effective teaching methods; b) testing, grading, assigning course grades; c) instructor-student relations; d) administration - Indiana University rules and regulations related to teaching; e) department expectations related to being a teaching assistant and Associate Instructor in the Department of Economics, Indiana University; f) developing a teaching portfolio.

Although students in E502 may be assigned as graduate assistants, and eventually as associate instructors, to E201, E202, E370(or eventually to higher level courses) this course will emphasize materials related to E201. This will give all students common ground for participating in classroom activities and assignments. Serving as teaching assistants in E201, E202, and E370 serves as a natural training environment to complement the materials in E502.

Attendance and Class Participation: Class participation is vital to the course. Thus, your active participation will be required. Attendance and participation is worth 25% or 100 points of the course grade.

Final Paper: Use the semester to write a 500-word paper (two pages) summarizes the key points you've learned about this course. The final paper is worth 25% or 100 points of the course grade. The paper is due **Thursday, April 27th**.

In Class Presentation: Each student will be randomly assigned an economic (principles) topic. The presentation is worth 25% or 100 points of the course grade. Each presentation must include at least one learning objective, economic content and assessment or activity. These presentations will occur toward the end of the semester.

Additional Assignments: You will be responsible to complete additional assignments, such as writing a syllabus. These assignments are worth 25% or 100 points of the course grade and are assigned throughout the course.

Tentative Econ 502 Schedule

January 10	Introduction: Format and Expectations
January 12	Module 1: Rules, Regulations, and Good Practices
January 17 & 19	Module 2: Course and Learning Objectives Due 1/16/2017 by 11:59pm: Assignment 1
January 24 & 26	Module 3a: Textbooks and Additional Resources Due 1/23/2017 by 11:59pm: Assignment 2
January 31 & February 2	Module 3b: Course Management System Due 1/30/2017 by 11:59pm: Assignment 3
February 7 & 9	Module 3c: Syllabus Due 2/6/2017 by 11:59pm: Assignment 4
February 14 & 16	Module 4a: Low Stakes Assessments Due 2/13/2017 by 11:59pm: Assignment 5
February 21 & 23	Module 4b: High Stakes Assessments Due 2/20/2017 by 11:59pm: Assignment 6
February 28 & March 2	Module 5: Current Associate Instructors Due 2/27/2017 by 11:59pm: Assignment 7
March 7 & 9	Module 6: Preparing a Lecture
March 13 - 17	Spring Break No Classes
March 21, 23, 28 & 30	Module 7: Mock Lectures
April 4 & 6	Module 8a: Teaching Philosophy
April 11 & 13	Module 8b: Teaching Portfolio
April 18, 20, 25	Module 9: Publishers Due 4/14/2017 by 11:59pm: Assignment 8
April 27	Final Paper Due: 8:00 a.m.